

HUSNI ATTIN

Healthcare Administration | Environmental Health | Public Health

Jakarta, Indonesia | husniattin@gmail.com | [linkedin.com/in/husni-attin-83613224a/](https://www.linkedin.com/in/husni-attin-83613224a/)

PROFILE

Healthcare service professional with experience in patient admission, administration, documentation, insurance verification, reporting, and front-line communication. Holds a Diploma III in Environmental Health and is currently studying Public Health.

PROFESSIONAL EXPERIENCE

Bidakara Medical Center (BIMC)

Admission / Frontliner | 20 January 2025 – Present

- Manage outpatient registration and ODC pre-admission in line with operational procedures.
- Verify patient, insurance, referral, and administrative information while protecting confidentiality.
- Support online registration and patient information services, including through WhatsApp.
- Coordinate with medical staff and cashiers; respond to initial patient concerns professionally.

Bamed Health Care Group

Frontliner | 16 February 2023 – 20 June 2024

- Supported patient service through invoices, treatment information, and insurance-claim payment administration.
- Prepared recurring operational reports using Microsoft Excel and Word.
- Maintained weekly petty-cash reports and monthly records for utilities, payroll and medical-service deductions, and clinic supplies.

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EDUCATION

Bachelor's in Public Health

Universitas Respati Indonesia (URINDO) | Currently studying

Diploma III in Environmental Health

Poltekkes Kemenkes Jakarta II | August 2019 – October 2022

FIELD EXPERIENCE

RSPAD Gatot Soebroto | Sanitarian Intern

18 October – 31 October 2021

Environmental health measurements, hospital sanitation identification, and analysis of findings.

PT Dok & Perkapalan Kodja Bahari (Persero) — Galangan II | QHSE Intern

1 November – 28 November 2021

Environmental health measurements and identification, followed by analysis of findings.

Puskesmas Kecamatan Pasar Minggu | Sanitarian Intern

29 November – 10 December 2021

Environmental health assessments and workplace safety risk analysis at the district clinic and two urban clinics.

Puskesmas Kecamatan Baros | Environmental Health Intern

March 2022

Supported sanitation-clinic services for patients with environmentally related illnesses.

PROFESSIONAL DEVELOPMENT

Service Excellence & Selling Skill

Inhouse Training | 17 June 2026 | 20 JPL

Certificate No. TRN-CERT/2026/1118/034. Topics included service excellence in healthcare, patient experience, complaint handling, ethical selling, patient needs, and patient journey.

ADDITIONAL EXPERIENCE & SKILLS

Trans TV volunteer experience: data entry and set-top box distribution support, September 2022.

Communicative | Problem solving | Adaptable | Teamwork | Detail-oriented | Microsoft Office